

Membership fee regulations of the Society for Aerosol Research e.V.

According to § 3 paragraph 7 of the statutes of the Society for Aerosol Research dating to 14.01.2008
Resolution of the General Assembly of Members of 27.08.2019

Membership Status	Fee¹
Ordinary Members	75,00€
Honorary Members	0,00€
Student Members ²	40,00€
Supporting Members ³	200,00€
Retired Members ³	40,00€

¹All contributions refer to the entire calendar year. Partial contributions will not be refunded. Likewise, the full contribution rate shall also apply in the case of starting a membership during the year. The contributions are generally due on 1st of January of each year. In order to simplify the payment process, however, a corresponding invoice is issued to each member at the beginning of the year. The invoice will state the agreed payment method (see section Payment methods below).

²The proof of student status must be submitted to the Treasurer unsolicited by 30.11. each year. Students are also considered to be members who are working on their doctorate - this must be confirmed by a suitable proof of the supervisor. If such proof cannot be provided, the full fee will be calculated in the next financial year. If a proof of payment contains an expiration date, a new proof must only be provided after this date has expired, otherwise the student status will automatically be converted into the status of a full member. The member undertakes to report any changes and in particular the loss of student status immediately to the managing board.

³Supporting members pay a minimum fee in the amount stated. A higher contribution to the promotion of the Society for Aerosol Research can be paid on request and by special agreement.

⁴ When a member goes into retirement, the contribution rate for retired members may be applied upon request. The actual transition to retirement must be proven by a suitable method if the member applying for retirement is significantly younger than the normal retirement age or if the Executive Board has no age data. Members who pay a reduced contribution of 20.00€ at the time of the entry into force of these contribution regulations (see resolution of the Executive Board of XX.XX.XX) remain excluded from this regulation.

Hardship clause: Upon request, the Executive Board may grant a member the reduced contribution rate of currently 40.00€. It is the member's duty to inform the Executive Board immediately if the reason which led to the hardship provision ceases to exist.

Payment Methods:

Credit Card:

If you wish to pay by credit card you need to fill in, sign and send the credit card form to the treasurer. The credit card form is automatically attached to all invoices for countries that are not part of the SEPA

Accepted during General Assembly 2019 (27th of August, Gothenburg)

system. If you are residing in a country where SEPA is available but you still would like to pay by credit card please contact the treasurer.

Payments of membership fees via credit cards (VISA and MASTER Card only!) are transacted via our service provider BS payone GmbH (www.bspayone.com). By agreeing to these terms you agree that GAeF shares your creditcard data (Card holder name, card number, security code, GAeF member name) with BS payone GmbH in order to execute the payment of your membership fees. Detailed Terms and Conditions of the BS payone GmbH can be found here: <http://www.gaef.de/termsofpayment>

After submitting the credit card form to the cashier, the member usually receives an automatically generated e-mail from BS payone GmbH within one week as soon as the credit card has been charged with the corresponding amount by the cashier. The credit card is charged exclusively in Euro. The member receives a payment confirmation after successful receipt of payment on the account of the GAeF. Since credit card payments can currently be revoked within 4 weeks by the credit card holder, payment is usually received on the GAeF account 4-6 weeks after submission of the credit card.

Any costs incurred by the GAeF due to incorrect information or insufficient coverage shall be borne by the member. In addition, the GAeF charges a fee of at least €5.00 for each unsuccessful submission of a payment.

SEPA Direct Debit:

This payment method enables automatic yearly payment of your membership fees once you have filled in and signed this SEPA mandate. General information on SEPA direct debit can be found at the webpages of the Deutsche Bundesbank. Only three steps are needed to profit from this easy way of payment:

1. Please download the SEPA mandate from www.gaef.de/sepa.
2. Please fill in all given fields - use your membership number as the mandate reference.
3. Please send the filled and signed form via mail to our treasurer - your original signature is needed!

You will receive a confirmation about this payment method including your individual SEPA mandate reference and the Creditor identifier of GAeF. For each year your invoice will indicate the date of debit withdrawal from your bank account. This notification will be done at least 14 days prior to the withdrawal which gives you time to check that your bank account data are still correct and that enough money is present on your account.

Any costs incurred by the GAeF due to incorrect information or insufficient coverage shall be borne by the member. In addition, the GAeF charges a fee of at least €5.00 for each return debit entry.

SEPA Transaction:

Within the euro zone and in some additional countries, the standard SEPA credit transfer is available as a common payment method. The account details of GAeF are noted on the invoice. Payment by bank transfer should be made within 30 days of the invoice date. Exceptions are only possible after consultation with the Treasurer.

Dunning process:

A member is in default of payment if

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a) credit card details have not been provided within 30 days of the invoice being issued using the credit card form or after unsuccessful submission of the credit card payment.

b) SEPA direct debit is not possible or has been rejected.

c) The payment of the membership fee has not been received within 30 days.

In case of late payment, the member will receive a payment reminder with a new deadline of 30 days. If the payment reminder does not lead to a successful payment of the membership fee, the member will receive a dunning notice. This dunning notice includes a fee of 10,00 €.

After the first dunning notice there will be no further reminder or dunning notice and §5.3 of the statutes applies accordingly.